

Overview

Access Sentry, developed by CI³ Software, is a comprehensive visitor management system that lets your front desk personnel record anyone and anything that enters or exits your building. This highly effective software package allows you to capture visitor information, print badges in advance or upon visitor arrival, pre-register visitors and network multiple lobbies, building and locations. This system replaces the old-fashioned "sign in" book with complete, database-driven software that automatically organizes your entry/exit data for easy record keeping.

The screenshot shows the 'Access Sentry Workstation' interface. At the top, there are menu options: System, Procedures, Check Authorization, Group Wizard, Launch Pad, and Help. The main area is divided into several sections:

- User Id:** admin
- Current Date:** 2/8/02
- Workstation Name:** Perry98
- Guest Count:** 5

 Below these are tabs for Guest, Employee, Contractor, Delivery, Restricted Visitor, and Lost/Found. The 'Guest' tab is active, showing:

- Guest Information:** First Name, Last Name, Notes, and Additional People in Party.
- Employee Information:** First Name, Last Name, Work Phone, Dept Code, and Department.
- Verification:** ID Type, ID Number, and Destination.
- Employee Name Search:** A search box for Last Name and a Search button.

STANDARD FEATURES

- Capture visitor information in a computerized log
- Pre-register visitors and groups
- Temporary Employee Logging
- Print badges in advance or upon visitor arrival
- Look-up contact information in employee database
- Design your own badge or use templates
- Many built in reports
- Capture, store and print visitor photos
- User password protection
- Procedures
- Customized Reporting
- Custom Badge Design
- Emergency Reporting

EXTENDED FEATURE SET

- Pre-register visitors via web browser
- Business card scanner
- Signature Capture - USB
- Photo Capture - USB
- Drivers License Scanner

The screenshot shows the 'Create Group Wizard' interface, specifically 'Step 2'. It prompts the user to enter information for the employee authorizing the group. The form includes:

- Employee Information:** First Name, Last Name, Dept Code, and Phone.
- Employee Name Search:** A search box for Last Name and a Search button.

 Below the search box is a table with columns for Last Name, First Name, Phone, Dept Code, and Department.



Visitor management systems make your entry/exit points more secure.

CI³ Software, Access Sentry™

KEY FEATURES

Guest/Contractor Logging

Guests, vendors, and contractors can all easily be given short-term or long-term temporary access. With the optional badge printer, the lobby personnel can custom design temporary paper badges.

Restricted Monitoring

Access Sentry provides notification of unwanted/restricted/flagged persons.

Group Logging

Access Sentry allows the lobby personnel to enter a group of people in advance in order to streamline the logging process.

Browser-based pre-notification

As an option, Access Sentry allows company employees to pre-authorize expected visitors via the Internet, Intranet, or network.

Photo Capture

An optional photo capture kit allows personnel to take photos of guests, contractors and/or employees.

Drivers License Scanning

Access Sentry makes it easy to log in visitors, by allowing the front desk personnel to scan the visitor's information directly from his or her drivers license.

SPECIFICATIONS

WORKSTATION

Processor90 MHz
Operating SystemWindows® 95/98/2000,
Windows® NT® 4.0 (Service Pack 4)
Free Hard Disk Space30 MB (100 MB for database;
an additional 50 MB is necessary for printer, scanner and signature pad)
Memory64 MB
USB Serial Ports1 - 5 (depending on options)
Parallel Ports1
CD-ROM4X or better

SERVER

Processor333 MHz
Operating SystemWindows® 95/98/2000,
Windows® NT® 4.0 (Service Pack 4)
Free Hard Disk Space4 - 13 Gb minimum

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